



**EAST MIDLANDS REGIONAL ASSEMBLY
PROMOTING SUSTAINABLE DEVELOPMENT GROUP**

9 September 2005

11am at Center Parcs Head Office, Sherwood Energy Village, Ollerton

AGENDA

1. Apologies and Notes from Previous Meeting
2. Annual Report and Work Programme
3. Membership of Group
4. Public Procurement
5. Climate Change
6. UK SD Infrastructure Project Update
7. East Midlands Expo 2005
8. Any Other Business
9. Date of Next Meeting

Promoting Sustainable Development Group
30 June 2005
Nottingham Trent University, Nottingham

Present:

Simon Drury (Chair)	Center Parcs Ltd
Yvette Dearden	EMRA
Keith Melton	Institute for SD in Business, NTU
Nick King	Environment Agency
Clark Field	EMFEC
Tony Marmont	Beacon Energy
Nick Brown	Nottinghamshire County Council
Bettina Lange	EMEL
Jonathan Harris	Regional Public Health Group
Paul Fleming	De Montfort University
Alan Smith	Groundwork East Midlands
Graham Norbury	G0-EM

Apologies

John Bull	EMRA
Andy Barron	emda
Hugh Fenton	Scott Bader
Derk van der Wardt	EMRAF

1.	Minutes and Matters Arising from Previous Meeting
	<p>There were no matters arising</p> <p>It was noted that the Group had now been meeting for two years and that almost all the original members were still working on the Group. It was felt that the strength of the group is in its diversity and continuity of membership.</p> <p>It was agreed that the timing was appropriate, however, to invite a small number of new business representatives to maintain the desired public/private/volunteer sector split.</p>
2.	<p>The meeting had been called to establish the Group's future work programme in light of the UK SD Strategy, the Regional Assembly's Business Plan and the five regional priorities as set out in the IRS Framework.</p> <p>YD confirmed that the Group would need to report to the Policy Board at its meeting on 29 September, which was being held at the EXPO.</p> <p>It was agreed that the work programme currently in place for the Group would largely continue. The emphasis should be on developing this further and continuing to increase the Group's engagement with a wider audience, including local authorities.</p>

	<p>In light of its terms of reference, the UK Sustainable Development Strategy and the Regional Assembly’s business plan, the Group agreed the following four key priorities to shape its work programme:</p> <ol style="list-style-type: none"> 1. To showcase good practice in sustainable development to businesses and other organisations. 2. To develop a co-ordinated approach to sustainable public procurement in the region. 3. To promote and co-ordinate the mitigation and adaptation to climate change in the region, including the promotion of sustainable design and construction. 4. To contribute towards a co-ordinated approach to influencing behavioural change and promote engagement in sustainable development issues. <p>It was agreed that the Group should focus on developing and promoting the following project areas:</p> <ul style="list-style-type: none"> • Sustainable design and construction • Sustainable public procurement • Showcasing good practice • Behavioural change <p>With regard to sustainable public procurement, it was agreed that a survey to ascertain a comprehensive picture of what is happening in the region would be a useful next step.</p> <p>Education in SD</p> <p>CF reported that the newly formed Education for SD Group had now met three times and had agreed the way forward. The survey should be ready to commence in September.</p> <p>Actions</p> <ul style="list-style-type: none"> • YD/SD to meet to finalise work programme prior to next meeting of the Group • YD to approach EMRLGA to seek involvement in PSD Group’s work • ALL to consider most effective ways of engaging and communicating with local authorities • NK/JH to provide summaries of the future work programmes in relation to climate change and procurement steering groups
<p>3.</p>	<p>Date of next meeting 10 am Friday 9th September at Center Parcs HQ, Sherwood Energy Village, Ollerton.</p>
<p>4.</p>	<p>Any Other Business Tony Marmont told the group that the SD University idea had had a lot of offers of finance and land and other strong approaches had been made.</p>

EAST MIDLANDS REGIONAL ASSEMBLY

PROMOTING SUSTAINABLE DEVELOPMENT GROUP

9 September 2005

Item 2

ANNUAL REPORT AND WORK PROGRAMME

1.0 Introduction

- 1.1 The Promoting Sustainable Development Group will present its Annual Report and work programme for the forthcoming 12 months to the Regional Policy Board at its meeting on 29th September. This meeting will be held at East Midlands Expo 2005.
- 1.2 The draft report to be presented to Regional Policy Board is attached as an appendix to this report. It has been based upon the discussions at the Promoting Sustainable Development Group's meeting held on 30th June and subsequent discussions and papers from the Climate Change and Procurement Steering Groups.
- 1.3 At this meeting, the Group is asked to finalise and agree the content of the draft report attached.

Yvette Dearden
Acting Head of Regional Policy and Sustainable Development

EAST MIDLANDS REGIONAL ASSEMBLY POLICY BOARD

Thursday 29 September 2005

10.45am

ANNUAL REPORT AND WORK PROGRAMME PROMOTING SUSTAINABLE DEVELOPMENT GROUP

Synopsis

This report summarises the past year's activities of the Promoting Sustainable Development Group and sets out the Group's work programme for the next year.

1. Introduction

- 1.1 At its meeting on 6 July, Policy Board agreed that the Promoting Sustainable Development Group should present its annual report to the Board at this meeting. The Promoting Sustainable Development Group presented its previous annual report to the Board in November 2004.
- 1.2 This report summarises the activities of the Promoting Sustainable Development Group since November 2004 and sets out the Group's proposed work programme up to September 2006.

2. Terms of Reference

- 2.1 The Promoting Sustainable Development Group first met in July 2003 and has previously agreed its terms of reference with Policy Board to be:

"The Regional Assembly's Promoting Sustainable Development Group will work in partnership with stakeholders in the region to:

1. Demonstrate and showcase sustainable development;
2. Lead cross-cutting initiatives;
3. Co-ordinate regional activity; and
4. Develop and promote good practice.

The Group will regularly report on its activity and progress to the Regional Policy Board. It will liaise closely with the other Regional Assembly Groups to add value to activities and avoid duplication of resource or effort and will undertake joint projects, as appropriate. Through its work it will seek to contribute to a better quality of life in the East Midlands, including greater social inclusion.

The Group will develop its work programme and ensure its ongoing consistency with the Regional Assembly's Business Plan. It will prepare an annual review of outcomes achieved in line with this."

3. UK Sustainable Development Strategy

3.1 The Prime Minister launched the UK Government Sustainable Development Strategy on 7th March - 'Securing the future - Delivering UK Sustainable Development Strategy'.

3.2 Four priorities are set out in the Strategy:

- Sustainable consumption and production
- Climate change and energy
- Natural resource protection and environmental enhancement
- Sustainable communities

3.3 The following set of guiding principles is also highlighted:

- Living within environmental limits
- Ensuring a strong, healthy and just society
- Achieving a sustainable economy
- Promoting good governance
- Using sound science responsibly

4. Regional Assembly Business Plan

4.1 The activity to 'Promote Sustainable Development' as set out within the Policy Section of the Regional Assembly's Business Plan is the most relevant to the work of the Promoting Sustainable Development Group.

4.2 The appropriate outputs within this section of the Business Plan are as follows:

Develop and promote projects that will help to deliver the agreed regional priorities, including:

- *Sustainable design and construction*
- *Public procurement*
- *Showcasing good practice*
- *Behavioural change*

5. Key Work Priorities

5.1 In light of its terms of reference, the UK Sustainable Development Strategy and the Regional Assembly's Business Plan, the Group has established the following four key priorities to shape its work programme:

- i. To showcase good practice in sustainable development to businesses and other organisations.
- ii. To develop a co-ordinated approach to sustainable public procurement in the region.

- iii. To promote and co-ordinate the mitigation and adaptation to climate change in the region, including the promotion of sustainable design and construction.
- iv. To contribute towards a co-ordinated approach to influencing behavioural change and promote engagement in sustainable development issues.

6. Membership

6.1 The membership of the Group is carefully selected to ensure a range of economic, environmental and social partners from across the region. It was previously agreed that a representative from business should chair the group. CBI East Midlands suggested Simon Drury from Center Parcs and he has successfully chaired the Group from its inception to date.

6.2 The current membership of the Group is as follows:

Add 2 line biographies of members

Simon Drury (Chair), Center Parcs Ltd
Alan Smith, Groundwork East Midlands
Anthony Payne, East Midlands Development Agency
Bettina Lange, East Midlands Environment Link
Clark Field, East Midlands Further Education Colleges Consortium
Derk Van der Wardt, East Midlands Rural Affairs Forum
Diane Whitehead, Government Office East Midlands
Hugh Fenton, Scottbader Ltd
Jonathan Harris, Regional Public Health Group
Keith Melton, Institute for SD in Business, Nottingham Trent University
Neil Robinson, Nottingham East Midlands Airport
Nick Brown, Nottinghamshire County Council
Nick King, Environment Agency
Paul Fleming, De Montfort University
Sally Stowell, Sport England East Midlands
Tony Marmont, Beacon Energy

EMRA members to be confirmed

Yvette Dearden leads the Group on behalf of East Midlands Regional Assembly Secretariat.

6.3 The Promoting Sustainable Development Group recognises that the strength of the Group is in its diversity and continuity of membership. It does feel, however, that the timing is now appropriate to invite a small number of new business representatives to maintain the desired public/private/voluntary sector split.

7. Review of Past Year

7.1 This part of the report outlines the work that the Promoting Sustainable Development Group has undertaken since November 2004. The progress that has been made in relation to the relevant project areas of the Regional Assembly's Business Plan is highlighted in the following table.

Business Plan Output	Group's Activity November 2004 – September 2005
Sustainable design and construction	<p>Sustainable design competition for design teams and architects in the region initiated as part of Group's climate change work.</p> <p>Established a project steering group of key stakeholders to lead the competition, building on the findings of phase 1 of the project.</p> <p>The competition and website were launched and the judging panel was finalised in April; 25 design teams from around the region signed up to the competition in May; the training sessions for entrants were held in June and July - with over 130 participants; and planning is currently underway for the awards ceremony in December to recognise the short-listed designs.</p>
Public procurement	<p>Phase 1 of project completed – project steering group further developed to ensure membership is fit for purpose; secured the involvement of PCT Chief Executives in the project; influenced and liaised with region's Centre for Procurement Excellence for local authorities; and worked closely with Nottingham City PCT to ensure their Procuring Sustainable Health Project fits with the regional project.</p>
Showcasing good practice	<p>Established a project steering group of key stakeholders to organise East Midlands Expo 2005.</p> <p>Agreed to hold the East Midlands Expo 2005 at Pride Park Stadium on September 29 as a joint event with Environmental Industries Forum showcase.</p> <p>Publicity, planning and securing keynote speakers and exhibitors undertaken. A series of meetings, workshops and conferences finalised to run alongside the Expo.</p>
Behavioural change.	<p>Initial discussions to ascertain the most effective way forward in terms of co-ordinating behavioural change at the regional level.</p>

Other activities to help to deliver the agreed regional priorities	<p>Additional climate change work:</p> <ul style="list-style-type: none"> • Held Planning for Climate Change Workshop in November; • Chair of steering group gave presentation at a national government regional climate change event – keynote provided by Margaret Beckett; • Responded to UK Climate Change Programme Review in February; • Steering group membership extended to include local authority representatives; • Considering merits of different climate change partnership models adopted in other regions; • Working with project group to produce a strategy for climate change on the Lincolnshire coast.
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8. Work Programme to September 06

8.1 The following work programme of the Promoting Sustainable Development Group is based on the four key work priorities identified by the Group.

Key Work Priority	Planned Activity
To showcase good practice in sustainable development to businesses and other organisations.	Hold East Midlands Expo 2006 in September.
To develop a co-ordinated approach to sustainable public procurement in the region.	<p>Undertake Phase 2 of the ongoing project: Establish a comprehensive picture of sustainable public procurement activity in the region; Establish a clear understanding of the current barriers faced by the public sector in sustainable procurement; and Disseminate the results of the findings.</p> <p>Continue to build good working relationships and influence key senior officers within the public sector.</p> <p>Develop a new project to influence public sector clients to include sustainable construction techniques and low carbon initiatives within their Private Finance Initiative (PFI) contracts.</p>

<p>To promote and co-ordinate the mitigation and adaptation to climate change in the region, including the promotion of sustainable design and construction.</p>	<p>Map the region's key sectors in terms of climate change issues and develop specific actions and briefings for individual sectors; Promote and support revision of Nottingham Declaration; Enable regional stakeholders to share good practice; and Agree the most effective model for a climate change partnership in the East Midlands;</p> <p>Continue to build good working relationships and influence key officers working within the climate change agenda.</p>
<p>To contribute towards a co-ordinated approach to influencing behavioural change and promote engagement in sustainable development issues.</p>	<p>Undertake Phase 1: 'Scoping Stage' to identify the most effective ways of changing people's behaviour. Include drawing together examples of activity from around the region, identifying main motivations and drivers and identifying barriers to changing behaviour.</p> <p>Initiate Phase 2: 'Devising a Regional Approach' to establish agreed principles and a common regional approach to securing behavioural change. Include identifying an appropriate set of initiatives that will add value at the regional level to help achieve behavioural change</p>

9. Horizontal Integration

- 9.1 To succeed in undertaking its work priorities, it is essential that the Group continues to successfully join up with other Regional Assembly Groups and other relevant group, particularly in the work areas of climate change and behavioural change.

10. Contribution to Vertical Integration

- 10.1 The Group also needs to continue to establish linkages with national, sub regional and local organisations by:
- Ensuring its members are representative of these organisations;
 - Showcasing good practice in the region at the sub regional and local level; and
 - Acting as the link with national government on the UK Sustainable Development Strategy.

11. Constraints and Risks

11.1 A major constraint to the Group's work is the uncertainty of future funding for its initiatives. This is both in terms of funding for the projects the Group is already undertaking and in planning future project work.

11.2 The ability of the Group to achieve its proposed work programme is dependent upon the ability to lever in funding from partners, partner commitment and engagement and the emphasis government places on Regional Assemblies to contribute towards the delivery of sustainable development.

12. Recommendation

It is recommended that the Policy Board notes the progress to date of the Promoting Sustainable Development Group and endorses its proposed work programme to September 2006.

Simon Drury
Chair of Promoting SD Group

Yvette Dearden
Head of Sustainable Development

ITEM 2 APPENDIX 2

EAST MIDLANDS CLIMATE CHANGE STEERING GROUP **WORK PLAN 2005-06**

The EM CCSG has a fundamental role to promote the understanding of the significance of climate change for everyone in the Region. The steering group is in the process of developing a rolling programme of work and this work plan sets out the framework for our activities from July 2005 to September 2006 and builds on our achievements.

This document sets out the EM CCSG aims and objectives, it also summarises some of our achievements to date, as well our short term plans and priorities for the coming year.

Short-term workplan:

This short-term work plan for the EM CCSG is based on the need to establish a wider support base so that when we launch the longer-term work plan, the active support is there.

This is a summary of what the EM CCSG would like to achieve before December 2005:

- Increase the LA membership of the EM CCSG
- Opinions on the proposal for the Adaptation Policy Framework for UKCIP
- List of our members, sectors and projects we are involved in for UKCIP
- Draft newsletter to send round group
- Database of LA in Region and what are they doing
- Support Nottingham Declaration conference in December
- Organise the consultation workshop for the revised Nottingham Declaration – this will be run alongside the next EM CCSG meeting on 22nd September
- Support revision of Nottingham Declaration with LA peer review process.
- Baseline data obtained from DTI and support research project (managed by Paul Flemming) to establish baseline data for each LA in the Region.
- Continue to support the Lincolnshire coastal climate change strategy project
- Continue to support the Sustainable Design and Construction Competition
- Actions to move towards a partnership:

Increase partners and wider audiences knowledge of CC
Engage member to become partners

Engage partners in the work programme and working with stakeholders and engaging others in activity.

Support partners putting that knowledge into effect

UK Context:

Since the Energy White Paper in 2003, the Government has increasingly recognised the regional level as an integral part of delivery on climate change policy to reduce greenhouse emissions and cope with the unavoidable impacts.

The region must work within national and international framework set by UK Government and the EU, the Region can add value through the EM CCSG by identifying practical actions for to take forward. It is vital that these actions are achievable within a reasonable time scale and have real benefit in the East Midlands.

EM CCSG – background:

The East Midlands Climate Change Steering Group (EMCCSG), a sub-group of the East Midlands Regional Assembly's Promoting Sustainable Development Group was established in September 2003. The steering group aims to encourage the delivery of relevant activities to bring about a proactive and co-ordinated response to climate change in the East Midlands.

EMRA's Promoting Sustainable Development Group concluded at a workshop in April 2004, that a strong partnership approach was the only way to start to deal with climate change issues in the East Midlands.

A lot of work has been done on climate change but this has mostly been to scope issues. Work has not focussed on detailed assessments of the impacts or on the cost implications of mitigation or adaptation.

There is now a need to move from debate to delivery, to gather hard data and information on which to base decisions and develop detailed viable and sustainable adaptation plans. These should be based on real life information, explore adverse impacts and opportunities and concentrate on the nine areas most vulnerable to the effects of climate change which were identified in The Potential Impacts of Climate Change in the East Midlands, which was commissioned by the East Midlands Sustainable Development Round Table (EmsdOt) in July 2000. The updated study in 2004 confirmed these broad areas:

- Water Resources and Quality
- Flooding – Urban and Lowland
- Agriculture
- Coastal Region
- Biodiversity
- Manufacturing, Services and Retail
- Construction and Building
- Tourism and Recreation; and
- Transport

EM CCSG Mission/Aim?

Our overall aim is to inform and advice on the treats and opportunities that climate change will bring to the region as well as promote both mitigation and adaptive responses.

EM CCSG will become a vital mechanism for developing a shared understanding and more integrated response to the challenges of climate change in the region. We will bring together diverse public, private and voluntary sector organisations with a common concern to understand and respond to the likely impacts of climate change.

We will work to raise the profile of the climate change impacts and the opportunities to both reduce the scale of long-term climate change and to adapt to the short and medium term risks and opportunities.

Actions:

- Formal mission & Objective statement needed – a short document
- At the moment EM CCSG is relatively informal now need to get agreement on role of EM CCSG and Partnership – key to attracting new partners

EM CCSG Outcomes and Objectives

The need for a set of long-term objectives that is ambitious as well as achievable is recognised. These objectives will only be achieved over an extended period with adequate resources and by engaging with new organisations.

The EM CCSG will focus on objectives that will facilitate the delivery of our four outcomes:

1. Awareness raised on the impacts of climate change in the region
2. Guidance and advice given and Regional initiatives supported
3. Regional climate change partnership created
4. Influence regional, national and EU approaches

These outcomes are listed along with the relevant objectives want to achieve. The achievements made so far and the actions to be carried out are also listed.

OUTCOME 1. AWARENESS RAISED ON THE IMPACTS OF CLIMATE CHANGE IN THE REGION

Objectives:

- Establish more effective communication tool for all Regional stakeholders to use when explaining climate change.
- Highlight the significance of climate change impacts and the need to mitigate and adapt to them.
- Raise awareness of climate change so that it is considered a high priority cross cutting issue
- Promote awareness of climate change impacts, the need for adaptive planning as well as mitigation.

Draft

- Produce a bulletin/newsletter on cc issues and EM CCSG activities for members stakeholders
- Develop a dedicated website to address climate change issues in the region.
- Establish links to LA contacts with the region and engage with them in the work EM CCSG are doing

Achievements so far:

- The steering group sponsored the Facing up to Climate Change Together workshop, which took place at the NEC on the 1st April 2004, as part of the Climate Change Solutions Conference.
- We attempted to influence National Policy by responding to the UK Climate Change Programme Review – Feb 2005
- Nick King as chair of the EM CCSG gave a well received presentation at a DEFRA climate change event held in Buxton. Margaret Beckett gave the key-note speech and hosted a reception afterwards.
- The Agency has recently conducted a survey to investigate ‘public perception of climate change in the Midlands’ the results of which have been shared with the steering group.
- Planning for Climate Change Workshop – 30th Nov. This stakeholder workshop involved a wider range of participants, which will determine a programme of partnership projects.
- Paper review of Regional policies relevant to Climate Change produced – still in draft.

Actions Needed:

- Monitor what is happening with the climate change communication project money from DEFRA
- Need a database of LA CC contacts to facilitate communication
- Promote Nottingham Declaration re-launch – conference and regional pilot
- Create a website and e-newsletter
- Map the regions key sectors in terms of their CC issues and develop specific actions and briefings for these sectors in the region

OUTCOME 2.GUIDANCE AND ADVICE GIVEN AND REGIONAL INITIATIVES SUPPORTED

Objectives:

- Seek new steering group members
- Confirm sector groups to take forward the priority areas
- Support members of the steering group
- To investigate, inform, advise and encourage action on the impacts of climate change in the region
- Organise research studies, workshops, guidance notes, tech case studies
- Provide guidance and advice on adaptive planning
- Support partners in development of their plans and policies
- Support relevant Regional projects, initiatives and research and develop sector project groups to carry out this work

- Improve and co-ordinate the monitoring CC and its impacts and its initiatives to mitigate and adapt to them

Achievements:

- Production of the Potential Impacts of Climate Change in the East Midlands Study July 2000
- The steering group commissioned work to update the Potential Impacts of Climate Change in the East Midlands Study - July 2000. The update report (published in March 2004), takes into account government initiatives, new Climate change scenario's and progress made in the region since the publication of the initial report.
- Paper on climate change action the Region has started to map out in a co-ordinated way the responsibilities of EMRA's working groups i.e. EM CCSG, Energy Advisory Group and the Environment Group.
- Project: Addressing climate change through sustainable communities: Sustainable Design and Construction

Phase 1: Between July and September 2004 Arup Consultants identified 19 international examples, 21 national examples and 28 examples of good practice from across the East Midlands.

Phase 2: Sustainable Design and Construction Competition, aimed at improving sustainable design skills within the region. Entrants are invited to submit designs for a Sustainable Construction Centre of Excellence that will illustrate how sustainable design can be delivered practically and economically.

Around twenty East Midlands architectural design teams made up of professionals and students registered for the competition in June. There is a prize of £2500 for each of the four best entries. In the student category, £500 will go to each of the best two entries. The winners will have the opportunity to be short-listed to tender for the contract to implement the design of the Centre at Sherwood Energy Village.

Free training was available to entrants to in the form of three one-day courses the last one of which is on 5th July. The courses covered the environmental performance of buildings, looking specifically at energy and water efficiency and waste management. Wider aspects of sustainable design such as landscaping and biodiversity were also covered.

Full designs will be submitted by the end of October 2005 and a short-list will be announced in November. An Exhibition and prestigious Awards ceremony will then follow in December.

- Project: Lincolnshire coastal climate change strategy project
A project group drawn from Local Authority staff and key regional partners has convened to produce a strategy for climate change on the Lincolnshire coast. The work will be carried out by commissioning a report from an external consultant. The strategy will consider the impacts of climate change on the following sectors - Agriculture and Agri-business (food processing and packing, horticulture);

Biodiversity; Tourism; Water resources; Transport; Flooding; Planning; Energy; Heritage; People / social impacts. It will make recommendations about how impacts can be mitigated and what adaptations are needed in the future.

- Proposed Sectoral Focus groups for the EMCCSG were agreed at the Planning for Climate Change Workshop in Nov 2004:

LAND USE – including agriculture, biodiversity, water resources and quality

INFRASTRUCTURE – including transport, construction, building, heritage and flooding

BUSINESS – including manufacturing, services, retail, tourism and recreation and investment

PUBLIC SECTOR – including planning, health, housing and air quality

Actions:

- Project proposals from the Planning for Climate Change Workshop need to be re-prioritised, justified and funding found.
- Aim to create working sector groups from members of the steering group who can take forward relevant projects
- Database of what's going on already so Regional stakeholders can share best practice to share best practice
- Map existing datasets and data collection systems – observatory
- Baseline data obtained from DTI and support research project (managed by Paul Flemming) to establish baseline data for each LA in the Region.
- Continue to support the Lincolnshire coastal climate change strategy project
- Support Nottingham Declaration conference in December
- Support revision of Nottingham Declaration with LA peer review process.
- Organise the consultation workshop for the revised Nottingham Declaration – this will be run alongside the next EM CCSG meeting on 22nd September

OUTCOME 3. REGIONAL CLIMATE CHANGE PARTNERSHIP CREATED

Objective - To establish a East Midlands Climate Change Partnership that will:

- Link national and other regional organisations addressing climate change
- Act as focal point of regional initiatives
- Focus Regional activities and be the point of contact for EM region e.g. media
- Look to form a large partnership with paying members
- Provide a forum for stakeholders within region to address climate change issues
- organise projects and events
- disseminating research results
- provide point of contact
- paying members
- Form appropriate sector groups, which reflect the vulnerable areas in the scoping study.

Achievements so far:

- We now have extended the membership of the EM CCSG to include a number of LA representatives and this wider group is showing real enthusiasm for building a Regional partnership.
- Mark Goldthorpe SE CC Partnership Programme Manager gave a well received presentation on the work and successes of SE CC Partnership to the EM CCSG in July. Mark gave a detailed explanation of how the partnership came about, how it is organised, what it does and how it is funded. Mark essentially showed the group a model of how this could be done in the EM.

Actions needed:

- Extend the EM CCSG membership and build on the enthusiasm created so far
- Produce a paper that sets the need for a climate change partnership in the Region
- Source financial resource to enable EM CCSG to achieve all its objectives
- Source funding to pay for partnership co-ordinator – key to establishing a programme of activities and organising projects.
- We've started to engage with potential partners now need to establish partnership network
- Sector groups identified

Questions:

What comes first?

Consultation exercise to see how the partnership should develop?

Proposal of partnership doc as business plan comes after consultation with partners?

Agreement to partnership + buy in and then write Business plan?

Need co-ordinator to organise – business plan, events, awareness raising, focal point.

Are we still mitigation and adaptation – or focus on adaptation?

Need to regional CC strategy?

OUTCOME 4. INFLUENCE REGIONAL, NATIONAL & EU APPROCHES

Objectives:

- Influenced Regional and National approaches e.g. links to UKCIP, EA CC Unit, Defra consultation
- Influence regional, national and EU approaches to CC policy
- Ensuring that climate change is embedded into all key regional strategies is a critical piece of work. In order to achieve a holistic response to climate change within regional policies the following needs to be considered:
 1. Mitigate the causes of climate change;
 2. Identify and adapt to the negative impacts of climate change;
 3. Identify and optimise the opportunities arising from climate change;

Achievements:

- The EM CCSG submitted a response to the UK Climate Change Programme Review

Draft

- Nick King as chair represents the EM CCSG on the UK Inter-Regional Climate Change Group which gives us a national voice.
- Nick King as chair of the EM CCSG gave a well received presentation at a DEFRA climate change event held in Buxton. Margaret Beckett gave the key note speech and hosted a reception afterwards. However, it was felt that the DEFRA seminar needed to link into a Regional event that were already taking place with the aim of gaining a greater synergy. A letter stating this was sent to DEFRA and this criticism has been take on board becuiuse future seminars will be run alongside Regional events.
- Gerry Metcalf has attended a number of steering group meetings and is keen for our comments on the proposed Defra Adaptation Policy Framework

Actions:

- APF feedback for UKCIP

CONCLUSION:

It is recognised that this is an ambitious work programme that will need to be kept under continual review to identify emerging issues. The EM CCSG continued work will depend on the commitment and participation from its members. EM CCSG could be a vital mechanism for developing a shared understanding and more integrated response to the challenges climate change poses for the Region.

Supporting Documents:

Partnership proposal document
Climate Change Action in the East Midlands – Helen Chadwick
EM Policy Review Paper – draft
Planning for Climate Change Workshop aims & objectives

Sue Brothwood
Environment Agency, Principle Officer
July 2005

EAST MIDLANDS REGIONAL ASSEMBLY

PROMOTING SUSTAINABLE DEVELOPMENT GROUP

9 September 2005

Item 4

PUBLIC PROCUREMENT

1.0 Background

- 1.1 At its meeting on 30th June, the Promoting Sustainable Development Group agreed that a survey to ascertain a comprehensive picture of what is happening in the region with regards to sustainable public procurement would be a useful next step.
- 1.2 In light of this decision and the amount of resource available, it is considered that the most effective way to achieve this will be to secure a secondee from the region to undertake this piece of work.

2.0 Progress to Date and Next Steps

- 2.1 A proposed job description and person specification for a project adviser to undertake this task have been drafted. These are included within this report for the Group's comment and information.
- 2.2 The next stage in the process will be to ensure that the job description is circulated widely around the region. Members of the Group are asked for their assistance in this task.

Job Description

Post Title: Sustainable Procurement Project Adviser Secondment opportunity for 3 months	Post Number:	
	Date:	
Department: Regional Policy Team	Responsible to: Acting Head of Regional Policy and Sustainable Development	

Purpose of the Job: To support the Regional Assembly in the second phase of an initiative to achieve a co-ordinated approach to sustainable public procurement in the region.

Duties and Responsibilities:

To act as the Assembly's lead adviser in undertaking the second phase of the sustainable public procurement initiative.

To research current sustainable public procurement activities and barriers by liaising with senior officers within the public sector and working with partners in the region.

To establish a comprehensive picture of sustainable public procurement activity in the region.

To establish a clear understanding of the current barriers preventing the public sector in the region from undertaking more activity with regard to sustainable procurement.

To ensure that promoting sustainable development remains at the heart of the Assembly's work and that principles of equal opportunities are adhered to in all aspects of Assembly work.

Person Specification

Post Title: Sustainable Procurement Project Adviser Secondment opportunity for 3 months	Post Number:	
	Date:	
Department: Regional Policy Team	Responsible to: Acting Head of Regional Policy and Sustainable Development	
Salary Range: £33,009 - £35,358	Grade: SCP 44 - 47	

CRITERIA	ESSENTIAL	DESIRABLE
Qualifications	Educated to degree level	
Experience	At least 3 years experience working at a senior level within the NHS, local authority or other public sector organisation	Experience of working across the public sector, including health
Specialist knowledge	An understanding of the roles and responsibilities of key public sector organisations A good understanding of sustainable development	An understanding of sustainable procurement
Skills/Abilities	Excellent interpersonal and organisational skills Excellent co-ordination skills and project management Ability to research and analyse information Flexible, adaptable and self-motivated Ability to work as a team member as well as on own initiative	Ability to work with computer based information and databases Keyboard skills

CRITERIA	ESSENTIAL	DESIRABLE
	<p>Ability to prioritise own workload and work to tight deadlines with a heavy workload</p> <p>Ability to work in a collaborative manner with a wide range of partners</p> <p>Ability to develop networks and working relationships at a senior level within organisations</p>	
Miscellaneous	Willingness to undertake training and personal development as required	<p>Car available for use at work</p> <p>Full driving licence</p>