

**MINUTES OF
PROMOTING SUSTAINABLE DEVELOPMENT GROUP MEETING
HELD ON 9TH SEPTEMBER 2005 AT CENTER PARCS HQ, OLLERTON**

Present:

Simon Drury (Chair)	Center Parcs Ltd
Jonathan Harris	Regional Public Health Group
Clark Field	EMFEC
Bettina Lange	EMEL
Paul Fleming	De Montfort University
Nick King	Environment Agency
Keith Melton	Institute for SD in Business, NTU
Yvette Dearden	EMRA
Helen Chadwick	EMRA

Apologies

Diane Whitehead	GOEM
Nick Brown	Nottinghamshire County Council
Sally Gill	Sport England
Tony Marmont	Beacon Energy
Alan Smith	Groundwork East Midlands
Hugh Fenton	Scott Bader Ltd

It was noted that Andy Barron has left emda - Anthony Payne/AB's replacement will be attending the PSD Group meetings in future

1.	Minutes and Matters Arising from Previous Meeting
	<p>The minutes from the previous meeting were agreed</p> <p>Action Points from Previous Meeting -</p> <ul style="list-style-type: none"> • SD/YD to meet to finalise work programme prior to next meeting of the Group SD/YD confirmed that the work programme has been completed • YD to approach EMRLGA to seek involvement in PSD Group's work YD confirmed that she has approached EMRLGA re their involvement in the PSD Group's work on sustainable procurement. • ALL to consider most effective ways of engaging and communicating with local authorities It was agreed that communities as a whole need to be engaged. PF felt this should be done on a regional basis and that existing groups should be used as communication channels.

	<ul style="list-style-type: none"> • NK/JH to provide summaries of the future work programmes in relation to climate change and procurement steering groups <p>Reports were tabled</p>
2.	Annual Report and Work Programme
	<p>YD introduced the draft Annual Report and Work Programme– will be presented to the next meeting of the Regional Policy Board on 29th September. SD/YD attending.</p> <p>The Group discussed the report and agreed the following comments:</p> <ul style="list-style-type: none"> • Para 6.3 – expand to emphasise cross linking/networking and interdisciplinary nature of group • Membership - biographical information was requested from each member of the group, including role on the group. • The role of the procurement group was agreed to reflect JH’s tabled report • Showcasing good practice, procurement and behavioural change sections – expand to emphasise importance, linkages and added value of work areas • Climate change – the region needs to be ready to bid into defra climate change communications fund when it is announced <p>The following actions were agreed:</p> <ul style="list-style-type: none"> • Members of the group to provide biographical information to YD by 16th September • YD to revise Annual Report and Work Programme in light of Group’s comments
3.	Membership of Group
	<p>The need to re-shape the membership of group was agreed as the business sector is currently under-represented</p> <ul style="list-style-type: none"> • SD to contact Severn Trent and speak to CBI to identify new members for the Group • KM to approach food industry contacts • SD/YD to revisit sector and geographical balance of group membership, including Regional Assembly Members
4.	Public Procurement
	<p>Jonathan Harris tabled and presented a report to the Group. He proposed that the remit and membership of the procurement steering group be revised in order that it becomes an ‘umbrella’ for the various regional initiatives.</p> <p>The Group approved the revised remit of the sub-group</p>
5.	Climate Change
	A report from the Climate Change Steering Group - outlining the work plan for

	<p>2005 – 06 - was discussed and agreed by the PSD Group.</p> <p>It was agreed that behavioural change plays a key role within this work area and that this should be discussed in more detail at the next meeting.</p> <p>NK to follow up funding possibilities with DW.</p> <p>YD to provide website link to Futerra report: http://www.defra.gov.uk/environment/climatechange/02.htm#ccc</p>
6.	UK SD Infrastructure Project Update
	<p>YD updated the group on progress to date. The UK SD Commission is considering a report at its meeting on 20th September.</p> <p>It was agreed that the Secretary of the UK SD Commission be invited to the next PSD Group to share ideas on what the PSD Group feels works well and the SD Commission's proposals and recommendations on the way forward.</p>
7.	East Midlands EXPO 2005
	<p>KM outlined the plans for the Expo to be held on 29 September at Pride Park Stadium:</p> <ul style="list-style-type: none"> • In final stages of the organisation for the day • It was going to be a very ambitious day • Expecting 500+ people • There are a wide range of groups and businesses holding workshops and meetings at the event <p>SD thanked KM and YD for all their efforts</p>
8.	Any Other Business
	<p>PF highlighted the DTI Global Watch Mission Seminar for the Group's information.</p> <p>PF to provide HC with electronic copy for website.</p>
9.	Date of Next Meeting
	<p>The next meeting of the PSD Group will be held at 10am on 8th November at the Queens Building, De Montfort University, Leicester City Centre. Main items on agenda to include evaluation of EXPO and Behavioural Change</p> <p>YD to circulate BL/Terry Miller's paper with reports for next meeting</p> <p>Future meeting date also set for 10am on 8th February at EA Trentside Offices, Nottingham</p>